

MINUTES OF THE MARCH 21, 2019 ACTION MEETING

The March Board Action meeting of the Pennsbury Board of School Directors was held in the Fallsington School Multi-Purpose Room on Thursday, March 21, 2019. Mr. Kannan called the meeting to order at 7:53 p.m. The first order of business was the Pledge of Allegiance.

Board Members Present: Mrs. Lawson, Mr. Palmer, Mr. Sanderson,
Mrs. Toy-Dragoni, Mrs. Wachspress, Mr. Waldorf
and Mr. Kannan.

Board Members Absent: Mrs. Redner and Mr. Schwartz.

Administrators Present: Dr. Gretzula, Mrs. Aldridge, Mr. Dumin, Mrs. Godzieba,
Mrs. Langtry, Mrs. Rarrick, Mrs. Ricci, Mrs. Spack and
Mrs. Zedalis.

Administrators Absent: Mr. Dorsey and Mrs. Morett.

Others Present: Mr. Cooper and Mr. Turner, Student Representatives and
Mr. Amuso, Solicitor.

Mr. Kannan reported that the Board met in Executive Session to discuss personnel and legal matters.

PENNSBURY CHESS TEAM RECOGNITION – MR. DONALD LITTLE

Coach Little thanked the Board, Administration and parents for their support of the team. Mr. Little introduced the team members including Captain Brendan Polo, the only senior on the team, and thanked them for their tremendous effort and dedication. He congratulated the team on winning for the first time in school history, the PA State Scholastic Chess Tournament as well as, 9th grader, Daniel Girsh, Pennsbury's first individual State Champion.

PENNSBURY TRACK AND FIELD TEAM RECOGNITION – MR. WAYNE DEMORE

Coach Demore thanked the Board and Administration for the opportunity to recognize the Pennsbury Boys' Indoor Track Team. Mr. Demore introduced Assistant Coach, Leroy Sims, a Pennsbury graduate and the team introduced themselves. Mr. Demore shared that starting on November 19th, the team had a goal in mind. It was to reach the highest plateau in their individual event or relay and they worked incredibly hard every single day. As a result, the team made it to States and were able to hit the qualifying standards for the New Balance Nationals receiving their New Balance Book Bags. Mr. Demore, as both a teacher and coach, commented that he is proud to have these young men honored not just for their accomplishments as athletes but for their commitment to a greater cause of being good teammates, good leaders and good role models.

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LYFT PENNSBURY CHARACTER AWARD PRESENTATION

Pastor Vicky Allen, Executive Chair of LYFT, stated that LYFT works with a youth group called ATAG. She introduced one of ATAG's youth members, Simra Ahmed. Pastor Vicky shared that LYFT's mission is to help youth steer towards positive behaviors and steer clear of destructive or damaging behaviors. LYFT has been encouraging students to take their ideas and turn them into proposals in order to get support.

Ms. Ahmed announced that the LYFT character award given this evening is for safety. She shared that this award recognizes the recipient as one who places a high value on the well-being of self and others. He or she is mindful of current and potential hazards in the environment and brings these to the attention of those in authority. He or she demonstrates good decision-making in avoiding dangerous or potentially dangerous situations and often has ideas about how to change things to improve safety. He or she may participate in one or more school or community based activities designed to ensure the safety of others.

Mr. Sanderson announced the LYFT honorees: Chloe Link, a 5th grader at Fallsington Elementary; Charlotte Rittersbach, a 5th grader at Eleanor Roosevelt Elementary, Lilyana Baesher, a 7th grader at Charles Boehm Middle and Michael Bradshaw, a PHS senior.

Ms. Ahmed presented a proposal to the Board requesting that the Pennsbury School District recognize the Islamic Holiday, Eid ul-Fitr, on its calendar. She provided information that this holiday marks the end of the holy month of Ramadan and is an extremely important holiday for Muslims. She explained that the Muslim Community is one of the fastest growing in Bucks County, but despite this there is still a lack of recognition of Islamic holidays by schools. She stated that Pennsbury's large student Muslim population appropriately justifies the recognition of this holiday. Ms. Ahmed reported that as of 2016, the Philadelphia Public School District became the only few public districts in the nation to recognize Eid ul-Fitr and Eid al-Adha. If Pennsbury follows in its footsteps by recognizing Eid, it will be recognized throughout the nation as one of the only few public schools that truly embraces all religions, ethnicities and races.

STUDENT REPRESENTATIVES' REPORTS

Mr. Turner reported that the District is soon closing in on the final days of the 3rd marking period. Aside from preparation for mid-terms and classes, there is much happening around Pennsbury outside of the classroom. On March 9th Pennsbury held SAT testing for students in Pennsbury, as well as neighboring Districts. In order to aid students in preparation for the SAT, Pennsbury held after-school classes reviewing the best tips and strategies for taking the SAT. Additionally, on March 23rd sophomores and freshmen will have an opportunity to take the Pre-ACT. March is also Women's

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STUDENT REPRESENTATIVES' REPORTS (continued)

History Month. Throughout the entirety of March, the Pennsbury Channel has been taking time to highlight prominent women in history on the morning announcements. For students and parents interested in learning more about the college planning and application process, an informational presentation is scheduled for March 27th, followed by a College Fair with over 65 colleges both near and far in attendance. The 71st Annual Sports Nights were recently held with the whole week leading into it filled with activities including students from both teams collecting and donating can foods. The Pennsbury indoor track team finished their indoor season with flying colors participating in the New Balance Nationals in NYC. Spring Sports Seasons are now underway. Tryouts are starting the first week of March and soon competition seasons begin for softball, baseball, track, boys' volleyball, tennis and lacrosse. Lastly, earlier this month the UNICEF Club launched its first Annual Clothing Drive. For each pound of clothes donated, the Club received money which will be used to help children in need around the world. In the end, UNICEF received nearly 100 bagged donations weighing in at 1625 pounds worth of clothes. Needless to say, the Drive was a success and hopefully the generosity of those who donated and the money raised as a result will help to generate change not only in our school community but around the world.

Mr. Turner introduced Viva Connor, a senior and President of the Pennsbury Thespian Troupe, who shared information about the Troupe. Members of the Pennsbury Thespian Troupe introduced themselves. Ms. Connor stated that the month of March is *Theater in our Schools Month* by the Educational Theater Association. It is a month to emphasize theater advocacy and the academic and interpersonal benefits of having theater in our community. A major goal of the Troupe's Board this year is community outreach and building a relationship with the middle schools.

Mr. Cooper reported that for the month of March, Pennsbury High School has had and is planning many interesting and fun fundraisers for all students around campus. The Pennsbury Chapter of the Key Club is having a fundraiser at the local Oxford Valley Chick-Fil-A on March 27th. The Club is trying to raise money for the Thirst Club which helps build wells in Swaziland for families whose lives are constantly at risk due to the danger of unsafe drinking water. Pennsbury is also looking for new or slightly used socks in order to donate to those who are in need with a contest for the class who brings in the most socks to win a breakfast party. Pennsbury Souls for Soles Club is trying to collect shoes both new and used now through April 5th. Drop off boxes are located near the main offices in both buildings. The Pennsbury Peer Mentor Club is currently accepting applications for mentors for the incoming class of 2023. The Bucks County Suicide Prevention Task Force is hosting #HoldOnYouMatter three mile fun walk on April 28th at the Bucks County Technical High School. Currently, Pennsbury is hosting a sale for the shirts that promote the #HoldOnYouMatter cause through March 29th. Pennsbury's Chapter of the InterAct Club is hosting a collection of extra plastic grocery bags that will be recycled into sleeping mats for those who are in need. This month the letter A, Advocate for Self and Others, in the PEACE Challenge is being emphasized evident in Pennsbury's participation in its many fundraisers.

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SUPERINTENDENT'S REPORT

Dr. Gretzula reported on the following:

Across the District
In the Schools
Commendable Accomplishments

His report has been posted on the Pennsbury Website under "This Month in Pennsbury."

Mr. Kannan reported that Odyssey of the Mind States will be held on April 6th. He shared that the Makefield Elementary International Fair was interesting walking around the world in the cafeteria and tasting foods from the different countries. Discussion will take place regarding rotating Board Meetings to other locations in the District.

BUCKS COUNTY TECHNICAL HIGH SCHOOL JOINT BOARD COMMITTEE

Mr. Sanderson reminded the Board about the BCTHS Board Recognition Dinner planned for Monday, March 25th at 5:30 p.m. at BCTHS. No report was given this evening.

BUCKS COUNTY SCHOOLS INTERMEDIATE UNIT BOARD REPRESENTATIVE COMMITTEE

Mr. Waldorf reported that the Bucks IU Board met on Tuesday night and shared that school districts are starting to pass resolutions to endorse Senate Bill #34. Senate Bill #34 is a bill in Harrisburg which would encourage school districts to create a cyber virtual school. If school districts were able to do this, then any parent within the district who wanted to go to another cyber charter would have to pay full tuition. Dr. Gretzula commented that this has been discussed at the Superintendent's Advisory Council meetings and the IU currently has the BRIDGES Program where they provide this opportunity of multiple different content providers that parents can select from. He shared that conversations are taking place with various vendors.

BOARD EDUCATION COMMITTEE

Mrs. Toy-Dragoni reported that at the last committee meeting there was a presentation of curricular materials that are being purchased for AP Calculus and Modern History as well as a Science Curriculum and Materials Proposal. School start times were discussed with the Committee gathering research and waiting for the new Business Administrator to join the team for his input as this would impact transportation. The PAYS Survey will be reviewed at the next meeting as well as issues surrounding heterogeneous grouping versus homogeneous grouping and the benefits of both.

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BOARD FACILITIES COMMITTEE

There was no report given this evening.

BOARD FINANCE/PARTNERSHIPS COMMITTEE

Mr. Waldorf reported that the last committee meeting met on March 12th and reminded everyone that the committee meetings are open to the public and also recorded and posted on the District Website. The committee reviewed the projected revenue expenditures for 2018-2019 with a presentation related to administration's goal to bring down the gap in the budget for 2019-2020. Administration is currently working on procedures related to the Social Media Policy. A bid was also put out for the management of the Aquatics Program. On tonight's agenda, the Superintendent's response to the State General Auditor's Report will be voted upon as well as, approving the Nutrition Group to continue providing food service to the District in the new fiscal year. At the meeting, discussion took place regarding the availability of grants to subsidize the installation of charging stations if needed. Mr. Waldorf clarified to the community that no decisions have been made as the District is looking at all options for buses that use alternate fuels.

BOARD POLICY COMMITTEE

Mr. Sanderson reported that the next Committee meeting is planned for April 11th at 4:30 p.m. in the Superintendent's Conference Room.

ADDENDUMS

Mr. Sanderson reported the following Amendments and Addendums:

On February 21, 2019, check #221761 was removed from Bills Pending and the total amount for the bills was not amended to reflect this. The new total for BILLS PENDING – ALL FUNDS in the February 21, 2019 Action Board Minutes should be \$21,987,189.17.

New Business Addendums

Item Z, Overnight Educational and Other Leaves
Item AA, Facility Usage Policy Waiver Request
Item BB, Master Service Agreement

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ADDENDUMS (continued)

Personnel Changes Professional Addendums

- Item K, Resignations/Terminations
- Item L, Election of Teachers – 2018-2019
- Item M, Extension of Substitute Appointments
- Item N, Sabbatical Leave of Absence
- Item O, Medical Leave of Absence
- Item P, Medical Leave of Absence – Extended
- Item Q, Reinstatement from Medical Leave of Absence
- Item R, Child Rearing Leave of Absence
- Item S, Reinstatement from Child Rearing Leave of Absence
- Item T, Professional Contract Tenure – For Information Only
- Item U, Notice of Right to Hearing and Statement of Charges

Personnel Changes Classified Addendums

- Item I, Resignations/Terminations
- Item J, Leave of Absence – Extended
- Item K, Reinstatement from Leave of Absence
- Item L, Temporary Appointments – For Information Only

PUBLIC COMMENT

Mr. Kannan opened the floor to public comment at 8:51 p.m. The following people came forward and public comment was closed at 9:35 p.m.

Matt South, Falls Township	Theater in our Schools Month
Kathy Royal, Lower Makefield Township	Eleanor Roosevelt Elementary School
Colleen Brodbeck, Pennwood Middle School	Pennwood Middle School Happenings
Robert Abrams, Lower Makefield Township	Buses, Budget, BCTHS and HS Roof
Adam Simon, Lower Makefield Township	Band Correspondence Follow-Up
Diane Watson, Lower Makefield Township	Autistic Support in Pennsbury
Tracy Curtis, Lower Makefield Township	Edgewood Elementary
Lizanne Wilkinson, Lower Makefield Township	Special Education Inclusion

Mr. Amuso stated that the CSL Audit is continuing and when the report is completed, it will be available to the public.

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Mr. Amuso confirmed that there is not a conflict of interest with the solicitor representing both the School District and Falls Township. He stated that if there was ever a conflict on a particular issue, the Solicitor would only represent one entity, but in general it is ongoing and not a conflict of interest.

Dr. Gretzula reported that Bonnett Associates has been doing great work with the District looking at the facilities, benchmarking each of our buildings, going through the educational spec development and looking at enrollment. Bonnett Associates will be sharing that work with the community in the next few months. Dr. Gretzula stated that there is no intention at this point to knock down PHS West so the reality is that the District would not be putting a new roof on a building that we might be knocking down in a few years. Dr. Gretzula commended Mr. Dumin and the Facilities Staff for their work on helping to develop plans for the high school campus.

Dr. Gretzula addressed public comments regarding Special Education services within the District.

BOARD ACTION MEETING

A motion was made by Mrs. Wachspress, seconded by Mr. Waldorf and unanimously approved with no abstentions that the minutes of the Board Action Meeting held on February 21, 2019 be approved as amended and as duplicated.

FINANCIAL STATEMENTS

A motion was made by Mr. Sanderson, seconded by Mrs. Wachspress and unanimously approved with no abstentions that the Pennsbury School District Financial Statements for the General, Special Programs and Student Activities Funds for the month of January 2019 and the budget transfers listed be approved subject to audit. (Appendix A)

BILLS PENDING – ALL FUNDS

A motion was made by Mr. Sanderson, seconded by Mrs. Wachspress and approved with 5 ayes, 2 nays (Mr. Palmer and Mrs. Lawson voted nay) and no abstentions that the Pennsbury School District bills for “All Funds” in the amount of \$13,730,446.91 be approved for payment. (Appendix B)

OLD BUSINESS

There are no Old Business items on the agenda of March 21, 2019.

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NEW BUSINESS

A motion was made by Mr. Sanderson, seconded by Mr. Waldorf and unanimously approved with no abstentions that the Board approve Items A through V on pages 5-1 through 5-11 and Items Y through BB on pages 5-13 through 5-16 of the Official Board Agenda.

A. SETTLEMENT AND RELEASE AGREEMENT

MOTION: Move that the Board approve the proposed Settlement and Release Agreement between the District and R.L. and L.H-L., individually and on behalf of their child, K.L. The District will pay tuition to New Hope Academy \$202.22 per day for the 2018-2019 school year, \$4,877.80 for the 2019 summer program and \$25,400 for the 2019-2020 school year. The District shall directly pay Timoney Knox, LLP up to \$4,000 for documented fees and will also provide transportation to and from New Hope Academy throughout the length of the Agreement.

B. SETTLEMENT AND RELEASE AGREEMENT

MOTION: Move that the Board approve the proposed Settlement and Release Agreement between the District and M.A. and R.A., individually and on behalf of their child, T.A. The District will pay for private reading tutoring until the first day of the 2019-2020 school year as outlined in the agreement at a rate of \$90 per session. The District will directly pay McAndrews Law Offices a fee not to exceed \$3,500.

C. TUITION AGREEMENT

MOTION: Move that the Board approve the proposed Tuition Agreement between the Lewis Clinic and School and the District for the 2018-2019 school year, including the summer program of 2019, for student J.C. The District shall pay a tuition rate of \$25,314.20.

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NEW BUSINESS

D. MATHCOUNTS COMPETITION

MOTION: Move that the Board approve participation of two Pennsbury middle school students in the MATHCOUNTS 2019 State Competition as listed.

MATHCOUNTS 2019 State Competition
March 15–16, 2019
Harrisburg, PA
Number of students: 2 (1 from Charles Boehm and 1 from William Penn)
Cost: approximately \$260.00

E. THESPIAN STATE BOARD MEETING

MOTION: Move that the Board approve participation of sponsor, Mary Kay Everett and one student, to attend the State Thespian Board Meeting at no cost to the District as listed.

Thespian PA State Chapter Board Meeting
March 15-16, 2019
York, PA
Number of Students: 1
Cost: No cost to the District

F. SPRING SPORTS TEAMS CHAMPIONSHIP EVENTS

MOTION: Move that the Board approve participation of Pennsbury spring sports teams in the state championship competitions as listed.

Tennis	PIAA State Championships
(Boys)	May 17-18, 2019 Team
	May 24-25, 2019 Singles and Doubles
	Hershey, PA
	Number of Students – TBD after qualifying
	Cost: approximately \$1,500

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NEW BUSINESS

F. SPRING SPORTS TEAMS CHAMPIONSHIP EVENTS (continued)

Track (Boys & Girls)	PIAA State Championships May 24-25, 2019 Shippensburg, PA Number of Students – TBD after qualifying Cost: approximately \$2,000
Volleyball (Boys)	PIAA State Championship June 8, 2019 State College, PA Number of Students – TBD after qualifying Cost: approximately \$1,800
Baseball	PIAA State Championship June 14, 2019 State College, PA Number of Students – TBD after qualifying Cost: approximately \$2,000
Softball	PIAA State Championship June 13, 2019 State College, PA Number of Students – TBD after qualifying Cost: approximately \$2,000
Lacrosse (Boys)	PIAA State Championships June 8, 2019 West Chester, PA Number of Students – TBD after qualifying Cost: approximately \$750
Lacrosse (Girls)	PIAA State Championships June 8, 2019 West Chester, PA Number of Students – TBD after qualifying Cost: approximately \$750

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NEW BUSINESS

G. SPRING SPORTS TEAMS TOURNAMENT EVENTS

MOTION: Move that the Board approve participation of Pennsbury sports teams in the tournaments as listed.

Lacrosse Washington Township High School
(Boys) March 9, 2019
 Washington Township, NJ
 Number of Students – TBD after qualifying
 Cost: TBD

Lacrosse Pennington Prep High School
(Boys) March 29, 2019
 Pennington, NJ
 Number of Students – TBD after qualifying
 Cost: TBD

Baseball Hopewell Valley High School
 April 27, 2019
 Hopewell, NJ
 Number of Students – TBD after qualifying
 Cost: TBD

Softball Mt. St. Dominic Academy
 April 13, 2019
 Caldwell, NJ
 Number of Students – TBD after qualifying
 Cost: TBD

H. HUMANITIES TRIP TO EUROPE

MOTION: Move that the Board approve participation of approximately 18 to 24 students and faculty member chaperones in the Pennsbury High School Humanities Trip to Europe from June 22, 2020 through June 30, 2020, subject to the requirements of Board Policy 121.2, Student Trips to Foreign Lands, and at no cost to the District.

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NEW BUSINESS

I. ORCHESTRA FESTIVAL PERFORMANCE & ADJUDICATION

MOTION: Move that the Board approve participation of Pennsbury students in the Music Washington, DC Orchestra Festival as listed.

Washington, DC Orchestra Festival

April 26 - 27, 2019

Manassas, VA

Number of students: approximately 30

Cost to Parents: approximately \$8,194 (includes registration, bus transportation and hotel accommodations)

Cost to District: approximately \$65 to cover one half-day substitute

J. AIR FORCE JROTC MEMORANDUM OF AGREEMENT

MOTION: Move that the Board approve the revised Memorandum of Agreement (MOA) between the District and Air Force JROTC to operate an AFJROTC unit effective July 1, 2019.

K. STATE/LOCAL INTERNSHIP PROGRAM (SLIP) GRANT

MOTION: Move that the Board approve the assistance from the Bucks County Workforce Development Board by accepting the State/Local Internship Program (SLIP) Grant. The estimated amount of allocated funds to be awarded is \$21,940.

L. JUNIOR PROM

MOTION: Move that the Board approve a \$1,000 deposit to be paid from the District Student Activities Fund to Falls Manor for Pennsbury High School's Junior Prom, which will be repaid from the proceeds from the sale of prom tickets, and that the administration be authorized to sign the proposed agreement.

MINUTES OF THE MARCH 21, 2019 ACTION MEETING

NEW BUSINESS

M. AUDITOR GENERAL LIMITED PROCEDURES ENGAGEMENT

MOTION: Move that the Board accept the Auditor General's Limited Procedures Engagement Report of the Pennsbury School District for the period July 1, 2013 through June 30, 2017, and authorize the Superintendent to submit a written response.

N. BOARD POLICY WAIVER OF DESIGNATION OF RESPONSIBLE ADMINISTRATOR

Board Policy 801.1 – Public Records

MOTION: Move that the Board temporarily waive the designation of Business Administrator as the "Responsible Administrator" in Board Policy 801.1, *Public Records*. The administration recommends that William Gretton, Temporary Business Administrator, be designated as the District's Open Records Officer until such time as a new Business Administrator is appointed by the Pennsbury Board of School Directors.

O. PROFESSIONAL SERVICES – ASBESTOS HAZARD EMERGENCY RESPONSE ACT RE-INSPECTION SERVICES

MOTION: Move that the Board accept the proposal for Element Environment Solutions to perform the AHERA Re-Inspection for three years in the amount of \$12,740.

P. CONTRACT AWARD – SKID STEER 318G

MOTION: Move that the Board approve the purchase of a Skid Steer 318G from John Deere Construction Retail Sales with PA State Contract #4400019961 valued at \$36,300.91.

Q. CONTRACT AWARD – 2019 FORD F350 TRUCKS

MOTION: Move that the Board approve the purchase of two 2019 Ford F350 Chassis, two Reading 9' Service Bodies, two Western Plows and one lift gate from Fred Beans of Doylestown with Co-Stars Contract # 025-124, not to exceed \$126,300.

MINUTES OF THE MARCH 21, 2019 ACTION MEETING

NEW BUSINESS

R. CONTRACT AWARD – FOOD SERVICES MANAGEMENT

MOTION: Move that the proposal from The Nutrition Group to provide food service management at Pennsbury for the 2019-2020 school year be accepted, for a guaranteed return of \$300,000 with the option to renew for up to four additional one year periods, subject to the execution of a contract acceptable to the Pennsylvania Department of Education.

S. PROPOSAL ACCEPTANCE

MOTION: Move that the District Administration hire Bonnett Associates Inc., to provide consultant services during the Construction Documents Phase and the Bidding Phase for Quarry Hill Elementary School Canopy Replacement in the amount of \$15,500.

T. PROPOSAL ACCEPTANCE

Priority 2 e-Rate Funding – Wireless Upgrade

MOTION: Move that the Board approve the proposal from CDW-G in the amount of \$48,411.20 for wireless access points. The proposal acceptance is contingent upon e-Rate approval.

U. PROPOSAL ACCEPTANCE

Priority 2 e-Rate Funding – UPS Upgrade

MOTION: Move that the Board approve the proposal from CDW-G in the amount of \$2,430.55 for wireless access points. The proposal acceptance is contingent upon e-Rate approval.

V. ISTE CONFERENCE

MOTION: Move that the Board approve ten participants to attend the International Society for Technology in Education (ISTE) Conference on either June 24th or June 25th at the Pennsylvania Convention Center at a cost of approximately \$300 per participant.

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NEW BUSINESS

Y. OVERNIGHT EDUCATIONAL AND OTHER LEAVES

MOTION: Move that the overnight educational and other leaves be authorized for the individuals listed, and if a substitute becomes necessary the Superintendent would be authorized to designate one.

WITHIN STATE:

<u>NAME</u>	<u>PURPOSE</u>	<u>LOCATION</u>	<u>DATE</u>	<u>ESTIMATED COST</u>
Bauerle, Kerry Teacher/Penn Valley	State IPD Meeting for PSEA	Harrisburg, PA	3/1-2	\$ - 0 -
Hemmerle, Tracey Teacher/PHS W	PIAA State Champ. (Swimming)	Lewisburg, PA	3/13-16	\$ - 0 - *
Everett, Mary Kay Teacher/PHS W	PA State Thespian Board Meeting	York, PA	3/15-16	\$ - 0 - **
Heasley, Linda Para/PHS W	PSEA ESP House of Delegates	Mt. Pocono, PA	4/5-6	\$ - 0 -
Bauerle, Kerry Teacher/Penn Valley	State IPD Meeting for PSEA	Harrisburg, PA	4/26-27	\$ - 0 -

OUT OF STATE:

<u>NAME</u>	<u>PURPOSE</u>	<u>LOCATION</u>	<u>DATE</u>	<u>ESTIMATED COST</u>
Bloom, Travis Principal/Chas. Boehm	ASCD Empower-19 Conference	Chicago, IL	3/15-18	\$ 600.00 ***
Reilly, Felicia Teacher/PHS E	Washington DC Orchestra Festival	Washington, DC	4/26-27	\$ - 0 - **

* Trip approved at the December 6, 2018 Board meeting.

** Trip being presented for approval at the March 21, 2019 Board meeting.

*** Original Ed Leave was approved at the October 18, 2018 Board meeting. Trip being resubmitted because dates have been revised.

MINUTES OF THE MARCH 21, 2019 ACTION MEETING

NEW BUSINESS

Z. OVERNIGHT EDUCATIONAL AND OTHER LEAVES

MOTION: Move that the overnight educational and other leaves be authorized for the individuals listed, and if a substitute becomes necessary the Superintendent would be authorized to designate one.

WITHIN STATE:

<u>NAME</u>	<u>PURPOSE</u>	<u>LOCATION</u>	<u>DATE</u>	<u>ESTIMATED COST</u>
Johnson, Mary Ann Transportation	PSEA ESP House of Delegates	Mt. Pocono, PA	4/5-6	\$ - 0 -
Raymond, William Transportation	PSEA ESP House of Delegates	Mt. Pocono, PA	4/5-6	\$ - 0 -

OUT OF STATE:

<u>NAME</u>	<u>PURPOSE</u>	<u>LOCATION</u>	<u>DATE</u>	<u>ESTIMATED COST</u>
Garrett, Brandon Teacher/PHS E	The Ripken Experience (Baseball)	Myrtle Beach, SC	3/20-24	\$ - 0 - *
Kramp, Kurt Teacher/PHS E	The Ripken Experience (Baseball)	Myrtle Beach, SC	3/20-24	\$ - 0 - *
Pesci, Dennis Coach/PHS	The Ripken Experience (Baseball)	Myrtle Beach, SC	3/20-24	\$ - 0 - *
Pesci, Joseph Head Coach/PHS E	The Ripken Experience (Baseball)	Myrtle Beach, SC	3/20-24	\$ - 0 - *

* Trip approved at the December 20, 2018 Board meeting.

AA. FACILITY USAGE POLICY WAIVER REQUEST

MOTION: Move that Board Policy #707.2R3 be waived and a Facility Usage Permit be issued to the Township of Falls to use PHS West, Keller Hall on Tuesday, April 30, 2019 from 6:00 p.m. to 11:00 p.m.

MINUTES OF THE MARCH 21, 2019 ACTION MEETING

NEW BUSINESS

BB. MASTER SERVICE AGREEMENT

MOTION: Move that the Board approve the agreement with the Bucks County Intermediate Unit for the provision of specific administrative, technology and other consulting services to the District for the period March 22, 2019 through June 30, 2019 at a rate of \$100 per hour, with the total cost not to exceed \$16,000.

A motion was made by Mr. Waldorf, seconded by Mr. Sanderson and unanimously approved with no abstentions that the Board approve Items W and X on page 5-12 of the Official Board Agenda.

W. DONATION

William Penn Middle School

MOTION: Move that the donation of four (4) sections of wrestling mats be accepted by the Pennsbury School District with appreciation and the Facilities Usage Fee for the Pennsbury Falcons Wrestling Club be waived for five (5) years.

X. DONATION

Middle School Athletic Field

MOTION: Move that the donation from Lower Bucks Lacrosse Club of a 480 sq. ft. exterior shed be accepted by the Pennsbury School District with appreciation.

PERSONNEL CHANGES

PROFESSIONAL

A motion was made by Mr. Sanderson, seconded by Mr. Waldorf and unanimously approved with no abstentions that the Board approve Items A through I on pages 6-1 through 6-6, Items K through S on pages 6-7 through 6-10 and Item U on page 6-11 of the Official Board Agenda.

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PERSONNEL CHANGES

PROFESSIONAL

A. RESIGNATIONS/TERMINATIONS

MOTION: Move that the resignation of the professional employees listed be accepted on the effective date indicated.

<u>NAME</u>	<u>REASON</u>	<u>DATE HIRED</u>	<u>EFFECTIVE DATE</u>
Alley, Jeanne	Retirement	09/18/2000	06/04/2019
Courtney, Nancy	Retirement	09/04/1990	06/17/2019
Parell, Jamie	Resignation	08/30/2010	05/03/2019
Patton, Elizabeth	Retirement	08/26/2004	06/17/2019
Godzieba, Joanne	Retirement	02/13/1980	04/12/2019 *

* Revised

B. ELECTION OF TEACHERS – 2018-2019

MOTION: Move that the following professional personnel be appointed as teachers, and where indicated, full time substitute teachers for the 2018-2019 school year on the effective dates indicated and at the salaries indicated pending completion of appropriate documentation and clearances.

<u>NAME</u>		<u>SALARY</u>	<u>EFFECTIVE DATE</u>
Holden, Erika	Replacement	\$52,137 **	02/25/19-05/21/19 *
Rappin, Stephanie	Non-Tenure	52,137 **	02/21/2019 *
Wible, Cortney	Replacement	47,628 **	02/25/19-06/17/19

* Revised

** Salary will be prorated - less than full year

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PERSONNEL CHANGES

PROFESSIONAL

C. ELECTION OF TEACHERS – 2018-2019

MOTION: Move that the following professional personnel be appointed as a long term per diem substitute on the effective date indicated and at the salary indicated pending completion of appropriate documentation and clearances.

<u>NAME</u>	<u>SALARY</u>	<u>EFFECTIVE DATE</u>
Cislak, Breanne	\$100/Day	02/25/2019
Danko, Jamie	100/Day	03/11/2019
Molino-Wolff, Paula	100/Day	03/06/2019

D. MEDICAL LEAVE OF ABSENCE

MOTION: Move that the request for Medical Leave of Absence from the professional employees listed be approved for the effective dates indicated.

<u>NAME</u>	<u>SCHOOL</u>	<u>DATE HIRED</u>	<u>EFFECTIVE DATES</u>
Barlyn, Bennett	QH	08/22/2018	03/05/19-04/03/19
Curry, Colleen	QH	08/22/2018	03/07/19-04/04/19
DeCarlo, Kristyn	QH	09/19/2016	03/25/19-04/04/19
Gusst, Jacquelyn	MN	09/07/2016	03/27/19-04/10/19

E. REINSTATEMENT FROM MEDICAL LEAVE OF ABSENCE

MOTION: Move that the following employee be reinstated from her Medical Leave of Absence on the effective date indicated.

<u>NAME</u>	<u>SCHOOL</u>	<u>DATE HIRED</u>	<u>EFFECTIVE DATE</u>
Jones, Coleen	AF	08/25/2014	04/03/2019

MINUTES OF THE MARCH 21, 2019 ACTION MEETING

PERSONNEL CHANGES

PROFESSIONAL

F. CHILD REARING LEAVE OF ABSENCE

MOTION: Move that the following professional employees be approved for a Child Rearing Leave of Absence for the effective dates indicated.

<u>NAME</u>	<u>SCHOOL</u>	<u>DATE HIRED</u>	<u>EFFECTIVE DATES</u>
Curry, Colleen	QH	08/22/2018	04/05/19-04/16/19
DeCarlo, Kristyn	QH	09/19/2016	04/05/19-05/21/19
Gursky, Samantha	ER	08/26/2013	03/18/19-06/17/19
Gusst, Jacquelyn	MN	09/07/2016	04/11/19-06/04/19
Pettit, Amanda	PHS W	01/31/2014	03/26/19-05/14/19

G. REINSTATEMENT FROM CHILD REARING LEAVE OF ABSENCE

MOTION: Move that the following professional employees be reinstated from their Child Rearing Leave of Absence on the effective dates indicated.

<u>NAME</u>	<u>SCHOOL</u>	<u>DATE HIRED</u>	<u>EFFECTIVE DATE</u>
Arose, Caresse	PV	08/31/2015	04/04/2019
Curry, Colleen	QH	08/22/2018	04/23/2019
Kulan, Anita	PHS E	09/10/2012	04/04/2019
MacMath, Kelly	PHS E	03/11/2016	04/04/2019

H. PENNSBURY COMMUNITY SCHOOL – WINTER/SPRING SESSION

MOTION: Move that the Board approve the hiring of the following individuals as instructors for the Pennsbury Community School during the Winter/Spring session at the salary indicated to be funded by the Community School.

<u>Winter/Spring 2019 Session</u>		
Fritz, Barbara	Instructor - Arts and Crafts	\$ 560.00
Greiner, Blair	Instructor - Arts and Crafts	800.00
LaPolla, Sandra	Instructor - Recreation	280.00
Lawrence, JoAnn	Instructor - Recreation	400.00
Miller, June	Instructor - Fitness/Wellness	1,650.00

MINUTES OF THE MARCH 21, 2019 ACTION MEETING

PERSONNEL CHANGES

PROFESSIONAL

H. PENNSBURY COMMUNITY SCHOOL – WINTER/SPRING SESSION (continued)

Mitchko, Nancy	Instructor - Arts and Crafts	\$ 840.00
Robidoux, Sandra	Instructor - Fitness/Wellness	1,600.00
Russell, Nancy	Instructor - Self Improvement	300.00
Scheid, Christopher	Instructor - Recreation	900.00
Soriero, Patrick	Instructor - Recreation	400.00
Swann, Glenn	Instructor - Fitness/Wellness	800.00
Towne, Heather	Instructor - Arts and Crafts	200.00

I. GENERAL AND ATHLETIC SUPPLEMENTALS – 2018-2019 SCHOOL YEAR

MOTION: Move that the following individuals be approved for supplemental contracts for the activities and amounts indicated.

ATHLETICS

Pennsbury High School

Winter

FR: Bree, Kevin	Asst. Varsity Wrestling (25%)	\$950.25
TO: Bree, Kevin	Asst. Varsity Wrestling (50%)	1,900.50
FR: Peel, George	Asst. Varsity Wrestling (25%)	950.25
TO: Peel, George	Asst. Varsity Wrestling (50%)	1,900.50
Price, Nicholas	Freshman Baseball	2,413.00
FR: Price, Nicholas	Asst. Freshman Baseball	2,121.00
TO: Sroba, Nicholas	Asst. Freshman Baseball	2,121.00
FR: Hauser, Mark	Boys' Assistant Varsity Track	3,040.00
TO: Sheenan, Marie	Boys' Assistant Varsity Track	3,040.00
Paulson, Timothy	Boys' Asst. Varsity Volleyball	3,186.00
Funk, Ralph	Girls' JV Softball (50% split)	1,460.50
McCormick, Matthew	Girls' JV Softball (50% split)	1,460.50

Pennwood

FR: Bruce Campbell	Boys' Middle School Baseball	2,121.00
TO: Marc Greenfield	Boys' Middle School Baseball	2,121.00
FR: Herb, Marsha	Girls' Middle School Softball	2,121.00
TO: Foster, Amanda	Girls' Middle School Softball	2,121.00

MINUTES OF THE MARCH 21, 2019 ACTION MEETING

PERSONNEL CHANGES

PROFESSIONAL

I. GENERAL AND ATHLETIC SUPPLEMENTALS – 2018-2019 SCHOOL YEAR (continued)

William Penn

Beifeld, Jayson	Girls' Asst. Middle School Softball	1,773.00
Bilinsky, Christopher	Boys' Middle School Baseball	2,121.00
FR: Goldenbaum, Christian	Boys' Asst. Middle School Baseball	1,773.00
TO: Ciotti, Michael	Boys' Asst. Middle School Baseball	1,773.00

General

Oxford Valley

FR: Sporek, Maureen	Bus Duty (50%)	\$900.00
TO: Sporek, Maureen	Bus Duty (50%)	450.00
TO: O'Connor, Ruth Ann	Bus Duty (50%)	450.00

Charles Boehm

Beres, Michelle	Dramatics (50%)	920.00
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K. RESIGNATIONS/TERMINATIONS

MOTION: Move that the resignation of the professional employees listed be accepted on the effective date indicated.

<u>NAME</u>	<u>REASON</u>	<u>DATE HIRED</u>	<u>EFFECTIVE DATE</u>
Alley, Jeanne	Retirement	09/18/2000	06/12/2019 *
Harbison, Maureen	Retirement	09/02/1986	06/17/2019

* Revised

L. ELECTION OF TEACHERS – 2018-2019

MOTION: Move that the following professional personnel be appointed as long term per diem substitute on the effective date indicated and at the salary indicated pending completion of appropriate documentation and clearances.

<u>NAME</u>	<u>SALARY</u>	<u>EFFECTIVE DATE</u>
Dubrunfaut, Susan	\$100/Day	03/25/2019

MINUTES OF THE MARCH 21, 2019 ACTION MEETING

PERSONNEL CHANGES

PROFESSIONAL

M. EXTENSION OF SUBSTITUTE APPOINTMENTS

MOTION: Move that the full-time substitute teacher listed be extended at her current salary.

<u>NAME</u>	<u>SALARY</u>
Bird, Jennifer *	\$47,628

* Extended through the end of the school year.

N. SABBATICAL LEAVE OF ABSENCE

MOTION: Move that the request for a Sabbatical Leave of Absence from the professional employees listed be approved for the effective dates indicated.

<u>NAME</u>	<u>SCHOOL</u>	<u>EFFECTIVE DATE</u>
Albrecht, Laura	PHS W	08/2019-01/2020
Alexander, Angela	PW	01/2020-06/2020
Becker, Lisa	PHS W	01/2020-06/2020
Birkbeck, Cheryl	AF	08/2019-06/2020
Cattani, Deborah	ER	08/2019-06/2020
Devlin, Jacqueline	CB	08/2019-01/2020
Duncan, Katie	WD	08/2019-01/2020
Guenther, Mark	AF	01/2020-06/2020
Oppenheimer, Katie	AF	08/2019-01/2020
Quinn, Anita	CB	08/2019-06/2020
Snyder, Sherry	CB	08/2019-06/2020
Stoudt, Brooke	PHS W	08/2019-01/2020
Van Veen, Christy	QH	08/2019-06/2020
Wert, Carolyn	CB	01/2020-06/2020

MINUTES OF THE MARCH 21, 2019 ACTION MEETING

PERSONNEL CHANGES

PROFESSIONAL

O. MEDICAL LEAVE OF ABSENCE

MOTION: Move that the request for Medical Leave of Absence from the professional employees listed be approved for the effective dates indicated.

<u>NAME</u>	<u>SCHOOL</u>	<u>DATE HIRED</u>	<u>EFFECTIVE DATES</u>
Curry, Colleen	QH	08/22/2018	03/07/19-04/16/19 *
DeCarlo, Kristyn	QH	09/19/2016	03/21/19-04/04/19 *

* Revised

P. MEDICAL LEAVE OF ABSENCE – EXTENDED

MOTION: Move that the request for an extension for a Medical Leave of Absence from the professional employee listed be approved for the effective dates indicated.

<u>NAME</u>	<u>SCHOOL</u>	<u>PREVIOUS LEAVE</u>	<u>EXTENSION</u>
Barlyn, Bennett	QH	01/02/19-04/03/19	04/04/19-06/17/19

Q. REINSTATEMENT FROM MEDICAL LEAVE OF ABSENCE

MOTION: Move that the following employee be reinstated from her Medical Leave of Absence on the effective date indicated.

<u>NAME</u>	<u>SCHOOL</u>	<u>DATE HIRED</u>	<u>EFFECTIVE DATE</u>
Weaver, Erin	CB	10/12/2018	03/18/2019

R. CHILD REARING LEAVE OF ABSENCE

MOTION: Move that the following professional employee be approved for a Child Rearing Leave of Absence for the effective dates indicated.

<u>NAME</u>	<u>SCHOOL</u>	<u>DATE HIRED</u>	<u>EFFECTIVE DATE</u>
Gormley, Jacqueline	EW	08/31/2015	02/04/19-04/01/19 *

* Revised

MINUTES OF THE MARCH 21, 2019 ACTION MEETING

PERSONNEL CHANGES

PROFESSIONAL

S. REINSTATEMENT FROM CHILD REARING LEAVE OF ABSENCE

MOTION: Move that the following professional employee be reinstated from her Child Rearing Leave of Absence on the effective date indicated.

<u>NAME</u>	<u>SCHOOL</u>	<u>DATE HIRED</u>	<u>EFFECTIVE DATE</u>
Gormley, Jacqueline	EW	08/31/2015	04/02/2019

U. NOTICE OF RIGHT TO HEARING AND STATEMENT OF CHARGES

MOTION: Move that the Board accept the Statement of Charges against employee 8985 and approve the issuance of the Statement of Charges to employee 8985.

PERSONNEL CHANGES

CLASSIFIED

A motion was made by Mr. Sanderson, seconded by Mr. Waldorf and unanimously approved with no abstentions that the Board approve Items A through G on pages 7-1 through 7-4 and Items I through K on pages 7-5 through 7-6 of the Official Board Agenda.

A. RESIGNATIONS/TERMINATIONS

MOTION: Move that the resignation of employment for the following classified employees be accepted at the effective dates indicated.

<u>NAME</u>	<u>DATE HIRED</u>	<u>TERM. DATE</u>	<u>REASON</u>
Kiernan, Randy, Transportation Aide	08/31/11	03/04/19	D.
Rylak, Camille, Paraprofessional II	12/03/18	03/08/19	Resignation

MINUTES OF THE MARCH 21, 2019 ACTION MEETING

PERSONNEL CHANGES

CLASSIFIED

B. LEAVE OF ABSENCE

MOTION: Move that the following classified employees be granted a Leave of Absence at the effective dates indicated.

<u>NAME</u>	<u>LOC.</u>	<u>DATE HIRED</u>	<u>EFFECTIVE DATES</u>
Kish, Miranda, P/T Cleaner	EW	11/13/18	03/07/19-03/07/19
Long, Joshua, Security Police	CO	05/22/18	02/19/19-02/26/19
Noga, Faith, Paraprofessional I	PHS E	02/02/17	03/12/19-03/22/19
Vasant, Wendy, F/T Bus Driver	CO	09/21/17	02/11/19-04/20/19

C. LEAVE OF ABSENCE – EXTENDED

MOTION: Move that the following classified employee be granted an extension of her previously approved Leave of Absence at the effective dates indicated.

<u>NAME</u>	<u>LOC.</u>	<u>PREVIOUS LEAVE</u>	<u>EFFECTIVE DATES</u>
Hoffman, Virginia P/T Cleaner	PW	02/01/19-03/01/19	03/04/19-03/15/19

D. CHANGE OF CONTRACT

MOTION: Move that the Board approve the changes of contract for the following individuals on the dates and salary indicated.

<u>NAME</u>	<u>FROM</u>	<u>TO</u>	<u>DATE</u>	<u>SALARY</u>
Abriola, Kelly	2.5 hr. School Aide	4 hr. School Aide	02/13/19	\$19.00/hr.
Bernstein, Lisa	P/T School Aide	P/T Para. I	03/04/19	19.28/hr.
Blew, Frank	Temp. F/T Custodian	F/T Cleaner	03/11/19	19.00/hr.
Gale, Kimberly	P/T Para. I	F/T Para. II	03/11/19	20.40/hr.

MINUTES OF THE MARCH 21, 2019 ACTION MEETING

PERSONNEL CHANGES

CLASSIFIED

E. PERMANENT EMPLOYMENT

MOTION: Move that the following individuals be appointed at the salary indicated.

<u>NAME</u>	<u>BEG.</u> <u>PROB.</u>	<u>END</u> <u>PROB.</u>	<u>SALARY</u>
Finnell, John Paraprofessional II	11/29/18	03/01/19	\$19.29/hr.
Petzold, Michael Electrical Mechanic	11/28/18	03/01/19	21.85/hr.
Polizzi, Kelley P/T Bus Driver	11/19/18	02/19/19	18.54/hr.
Seiferth, Kevin Carpenter/Mason	11/28/18	03/01/19	21.85/hr.

F. SUBSTITUTE STAFF

MOTION: Move that the following individuals be added to the Classified Substitute Staff.

CLEANER

Raywood, Samuel \$9.00/hr.

RN

Norris, Courtney \$100.00/day

SECURITY

Blinn, Laird \$13.39/hr.

VAN DRIVER

Santiago, Guisella \$15.07/hr.

MINUTES OF THE MARCH 21, 2019 ACTION MEETING

PERSONNEL CHANGES

CLASSIFIED

G. TEMPORARY POSITIONS

MOTION: Move that the individuals listed be approved for the temporary positions listed at the salary and effective dates indicated.

<u>NAME</u>	<u>EFFECTIVE DATE</u>	<u>SALARY</u>
Bosket, Marcel P/T Cleaner	01/10/19-02/21/19	\$15.61/hr.
Scheinert, Richard Paraprofessional I	02/21/19-06/14/19	18.54/hr.

I. RESIGNATIONS/TERMINATIONS

MOTION: Move that the resignation of employment for the following classified employee be accepted at the effective date indicated.

<u>NAME</u>	<u>DATE HIRED</u>	<u>TERM. DATE</u>	<u>REASON</u>
Caldwell, Kathy, Secretary	12/13/96	06/28/19	Retirement

J. LEAVE OF ABSENCE – EXTENDED

MOTION: Move that the following classified employee be granted an extension of her previously approved Leave of Absence at the effective dates indicated.

<u>NAME</u>	<u>LOCATION</u>	<u>PREVIOUS LEAVE</u>	<u>EFFECTIVE DATES</u>
Noga, Faith Paraprofessional I	PHS E	03/12/19-03/22/19	03/25/19-04/05/19

K. REINSTATEMENT FROM LEAVE OF ABSENCE

MOTION: Move that the following employee be reinstated from her Leave of Absence.

<u>NAME</u>	<u>EFFECTIVE DATE</u>	<u>SALARY</u>
Hoffman, Virginia P/T Cleaner	03/18/19	\$17.47/hr.

MINUTES OF THE MARCH 21, 2019 ACTION MEETING

OTHER BUSINESS

A. UPCOMING MEETINGS

- Board Facilities Committee
5:00 p.m., April 4, 2019 – Superintendent’s Conference Room
- Board Education Committee
7:30 p.m., April 4, 2019 – Superintendent’s Conference Room
- Board Policy Committee
4:30 p.m., April 11, 2019 – Superintendent’s Conference Room
- Board Finance/Partnerships Committee
6:00 p.m., April 11, 2019 – Superintendent’s Conference Room
- Action Board Meeting
7:30 p.m., April 25, 2019 – Fallsington Elementary School Multi-Purpose Room

PUBLIC COMMENT

Mr. Kannan opened the floor to public comment at 9:53 p.m. No one came forward to speak and public comment was closed at 9:53 p.m.

BOARD DISCUSSION AND COMMENT

There was no further Board Discussion and Comment.

ADJOURNMENT

A motion was made by Mr. Sanderson, seconded by Mrs. Wachspress and unanimously approved with no abstentions to adjourn the meeting at 9:53 p.m.

Respectfully submitted,

Gary S. Sanderson
Assistant Board Secretary